



**FACTE Business Meeting
Warner Southern College ~ Lake Wales, Florida
FRIDAY, October 17, 2008**

ITEM 1. Call to Order (Jennifer Platt, President)

Discussion: Jennifer called the meeting to order (10:40 a.m.).

Outcome: None.

ITEM 2. Roll Call (Jan Yates, Secretary)

Discussion: Votes for 16 member institutions are needed for a majority. Attendance for the following FACTE institutions and organizations was as follows (21 present, 14 not present):

1. Barry University – Not present
2. Bethune-Cookman College – Not present
3. Broward College – Not present
4. Chipola College – Not present
5. Clearwater Christian College – Not present
6. Flagler College – Present
7. Florida A & M University – Not present
8. Florida Atlantic University – Present
9. Florida College – Not present
10. Florida Gulf Coast University – Present
11. Florida Institute of Technology – Present
12. Florida International University – Present
13. Florida Memorial University – Present
14. Florida State University – Present
15. Indian River Community College (Indian River State College, IRSC) – Not present
16. Jacksonville University – Not present
17. Lynn University – Not present
18. Miami-Dade College – Not present
19. Nova Southeastern University – Present
20. Palm Beach Atlantic University – Present
21. Rollins College – Present
22. Saint Leo University – Present
23. Southeastern University – Not present
24. St. Petersburg College – Present
25. St. Thomas University – Present
26. Stetson University – Not present
27. University of Central Florida – Present
28. University of Florida – Present
29. University of Miami – Present
30. University of North Florida – Present
31. University of South Florida – Present
32. University of South Florida-St. Petersburg – Present



- 33. University of Tampa – Not present
- 34. University of West Florida – Present
- 35. Warner Southern College – Present

ITEM 3. Approval of the Agenda

Discussion: None.

Outcome: The agenda was unanimously approved (Motion, Kingsley Banya, FIU; second Larry Daniel, UNF).

ITEM 4. Approval of Minutes (Jan Yates, Secretary)

Discussion: Minutes for the past three meetings were distributed with the agenda for review prior to the meeting:

- Spring 2007
http://www.facte.info/FACTE_2007_Spring_Conference_Minutes_032907Unapproved.pdf
- Fall 2007
http://www.facte.info/FALL%202007%20CONFERENCE%20MINUTES_final%209-4-08_unapproved.pdf
- Spring 2008
http://www.facte.info/FACTE_2008_Spring_Conference_Minutes_032608_to_032808_Unapproved.pdf

Outcome: The minutes were approved unanimously (Spring 2007 motion by Deborah Blenis, second by Marsha Lupi; Fall 2007 motion by Larry Daniel, second by Marsha Lupi; Spring 2008 motion by Deborah Blenis; second by Larry Daniel).

ITEM 5. Budget Report (Michael Stewart, Treasurer)

Discussion: The proposed budget was based on the actual 2007-2008 budget and expenditures. Even though the membership may not spend money on speaker fees, it is important to budget this money in case areas of need come up. There were 83 paid attendees and nine speakers and guests at the Fall 2008 FACTE Conference. There are currently 35 institutional members and 2 affiliate members in FACTE. Two institutions have not renewed their memberships. Registration fees are \$350 short of the anticipated revenue.

Outcome: The budget for 2008-2009 was approved unanimously (Motion by Terry Fasel, second by David Cook). The proposed budget for 2008-2009 follows.



**Proposed Budget for 2008-09
Florida Association of Colleges for Teacher Education**

Balance forward from July 1, 2008 **\$25,691.62**

Revenue	2007-08 Actual Revenue	2008-09 Projected Revenue
Annual Dues	\$ 15,900.00	\$20,700.00
Fall conference Registrations	\$ 6,250.00	\$6,250.00
Spring Conference Registrations	\$ 4,500.00	\$4,500.00
Professional Development Day with FETC	\$ 1,205.00	\$1,500.00
TOTAL REVENUE	\$ 27,855.00	\$32,950.00

Expenses

Fall Conference	\$ 3,929.00	\$4,000.00
Spring Conference	\$ 6,116.50	\$4,000.00
Professional Development Day	\$ -	\$0.00
Speakers and Consultants	\$ -	\$2,000.00
Travel Reimbursement (speakers and consultants)	\$ -	\$1,500.00
AACTE Reception - FACTE Social	\$ -	\$1,000.00
AACTE Leadership Conference (travel and registration for exe director and other officers)	\$ 1,221.26	\$1,500.00
Executive Director Honorarium	\$ 11,000.00	\$11,000.00
Executive Director Travel & Expenses	\$ 2,887.78	\$2,500.00
Website Maintenance	\$ 198.00	\$250.00
Miscellaneous (legislative books = \$834.75)	\$ 870.14	\$1,000.00
Memorial Contribution	\$ 100.00	\$0.00
TOTAL EXPENSES	\$ 26,322.68	\$28,750.00
DIFFERENCE	\$ 1,532.32	\$4,200.00



ITEM 6. Audit Report (Scott Hewit, Past President)

Discussion: Dr. Mike Hynes (auditor) met with Scott Hewit to review all financial information from Scott's presidency and found the records to be accurate from April 2007 through April 2008. The auditor recommended budgeting for travel for the Executive Director (Bob Shockley). Dr. Hynes discussed the need to establish a designate for the president and a place where archives (i.e., minutes, newsletters, etc.) would be housed. He suggested that the Website might be one location.

Outcome: None.

ITEM 7. President's Report (Jennifer Platt)

Discussion: Jennifer described the Executive Committee Meetings in May 2008 (one in at Warner Southern and one by conference call). The Board reviewed the Auditor's report and then established the following priorities:

- Increase visibility, recognition, and impact of FACTE at state and national level.
- Stay connected with state and national policy makers on teacher education issues.
- Develop a research basis for FACTE positions on bills.

Next, Jennifer described participation at AACTE's Advisory Council of State Representatives' (ACSR) State Leaders Institute (June 16-18, 2008). ACSR represents 45 state chapters with AACTE. Each chapter is dedicated to working with state legislatures and agencies on teacher quality issues. The president of each chapter is automatically a member of ACSR, which meets twice a year (in June and at the annual AACTE conference) to advise the national organization on state policy issues and helps to set the policy agenda for the coming year. There were 20 FACTE participants at the Day on the Hill in Washington, D.C in June 2008. Jennifer encouraged all participants to consider becoming members of AACTE. The ACSR State Leaders Institute sponsors a major forum at the AACTE Conference each year. This year's forum will be on Teacher Quality: Perspectives from State Policy Makers.

At the June 2008 State Leaders Institute, topics included the value of AACTE membership, access to webinars, developing the profession through licensing and accreditation, State Day on the Hill activities, conversation with P-12 partners, PEDS information and data use, TEACH Grants, and state chapter compliance issues. States are becoming more active in legislative activities. ACSR invited states that had experience with Day on the Hill activities (Washington, Minnesota, and Florida) to present. Jennifer presented on the initial Florida event and reported on lessons learned.

Of concern for FACTE is the state compliance issue, i.e., 60% of FACTE members must be members of AACTE. This isn't the case for us, so ACSR is going to look at this for FACTE. Many active states were not meeting this requirement. AACTE might consider membership in partnership organizations for representation. These organizations include the following:



- AILACTE – Association of Independent Liberal Arts Colleges of Teacher Education <http://www.ailacte.org/>
- CADREI – Council of Academic Deans from Research Education Institutions <http://www.cadrei.org/>
- HACU – Hispanic Association of Colleges and Universities <http://www.hacu.net/>
- NAFEO - National Association for Equal Opportunity in Higher Education <http://www.nafeo.org/>
- TECSCU – Teacher Education Council of State Colleges and Universities <http://www.tecscu.org/>

Information on AACTE membership is at <http://www.aacte.org/index.php?/Membership/>. Information on AACTE dues is at <http://www.aacte.org/index.php?/Membership/New-Dues-Schedule/>.

Jennifer shared that Jane West (AACTE) complimented Florida for the FACTE work. She also described the D.C. Day on the Hill visits that included 20 representatives from Florida, the three talking points, the orientation session to prepare for visits, the congressional reception and briefing, Hill visits, and the AACTE debriefing.

AACTE is providing webinars for the TEACH Grant and the Higher Education Opportunity Act (HEOA). The HEOA strengthens clinical and ELL activities, while addressing digital age learners as a new population. AACTE was asked to provide comments on the HEOA. Information on this act is located at <http://www.aacte.org/index.php?/Legislation-Center/Higher-Education-Opportunity-Act/aacte-resources-on-heoa.html>.

Outcome: A copy of the president’s report is at [http://www.facte.info/PresidentsReportFall200810-14_1\(2\).pdf](http://www.facte.info/PresidentsReportFall200810-14_1(2).pdf).

ITEM 8. Executive Director’s Report (Robert Shockley)

Discussion: The intent of Bob’s role, as the Executive Director, is to provide recognition of the group, continuity. Bob described the clarification of roles for the new Executive Committee members that occurred at the May 2008 meeting. Though Bob’s role provides continuity for the group, his role is determined by the FACTE president and Executive Committee. His office supports the group by arranging the meeting agendas, getting speakers, making hotel arrangements, addressing policy issues, etc. He monitors and tracks bills and makes sure that the FACTE agenda is supported.

Bob has been meeting with legislators and groups and has been active in South Florida and Tallahassee. He has met with Senator Ken Pruitt; Senator Jeff Atwater; Senator Ted Deutsch, who has been helpful with the Teacher Retention issue; Representative Martin Kiar; Scott Kettle, the Governor’s educational advisor, and Shane Strum, the governor’s Deputy Chief of Staff; Mike Hanson and Lynn Cobb, who work at the House level and Elizabeth Carrouth at the Senate level; Commissioner Eric Smith and Chancellor Frances Haithcock; Marshall Ogletree and Jeff Wright of the Florida Education Association; Bill Montford and Joy Frank of the Florida Association of District



School Superintendents; and Ruth Melton and Wayne Blanton of the Florida School Board Association.

Old Business

ITEM 9. Report of the Policy Committee (Gloria Pelaez)

Discussion: The Policy Committee is tracking bills in areas of concern, e.g., REESOL, which began as a district issue, is becoming a state issue again. This will impact the ESOL and Reading standards and the rule. For secondary English, the rule does not state that candidates have to fulfill five reading competencies. Jennifer is drafting a letter to ask that FACTE participates in these discussions, and Gloria will participate. Gloria attended the AACTE HEOA Webinar and noted that there are grant opportunities that were described at the HEOA Webinar that integrate HEAL and NCLB and IDEA funding streams. She recommends that institutions have mentoring built in with support for recent graduates and that they get ready for Day on the Hill where the priority will be on retention.

Outcome: Gloria's handouts are posted at <http://www.facte.info/HandoutsfromGloria.pdf>.

ITEM 10. Report of the Research Committee (Marsha Lupi)

Discussion: Marsha Lupi provided a chart of dissertation studies that provide research support to other committees, particularly the Policy Committee. This summer, the Research Committee wondered what was occurring in the doctoral programs that could support FACTE, so Marsha sent a survey to institutions on the work of doctoral candidates. The list of dissertations includes research on helping teachers do what they do, effects of teacher induction on student teacher effectiveness in physical education., etc. Participants need to contact Marsha to join this committee. Marsha would like to support the research of students who are looking at policy and how to get doctoral students more involved with FACTE, which is being discussed with the Board. Regarding teacher retention and teacher attrition, Marsha is creating an annotated bibliography. This can be used for Day on the Hill. Members need to send references and resources on teacher retention to Marsha (mlupi@unf.edu). She is also looking for quotes that the student states, e.g., "the reason I stay in school is that I have a principal who supports me," or, "I would like to stay in teaching, but I don't know if I can."

Outcome: Marsha's report is posted at <http://www.facte.info/HandoutsfromMarsha.pdf>.

ITEM 11. Report of the Professional Development Committee (Elijah Watlington)

Discussion: This year, there is a focus on simplifying access to the information for advocating for teacher education and FACTE. Elijah is working with the other committees to see how the Professional Development Committee can help. On January 22, there will be FACTE@FETC 2009 with Bob and Mary Bedford. Bob Bedford will provide an update, and we will have a luncheon with the superintendents.

Outcome: Elijah will send announcements on the meeting soon.

New Business



ITEM 12. Announcement of Site and Dates for Spring '08 Meeting

Discussion: We will stay at the Marriott Residence Inn (March 9-11, 2009). Work continues on the Web site, and we will post all PowerPoint files within the minutes. We will also post helpful materials for Day on the Hill. Jennifer would like for us to think about a FACTE award for a legislator who is particularly supportive of our issues.

Outcome: Participants are asked to send other ideas for the March 2009 agenda to Bob or Jennifer and the Board will consider these for the upcoming agenda. The group is also asked to remind others that FACTE will serve on task forces and committees with statewide decision-making groups.

ITEM 13. Other

Discussion: Terry thanked the membership and his staff for participating in the meeting. Scott announced that Rollins will join AACTE in 2009-2010.

The Fall 2008 FACTE Business Meeting adjourned at 11:50 a.m.

Minutes approved March 11, 2009.